

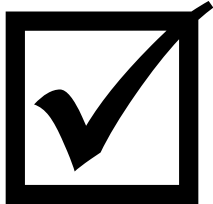
**2023-2025**

**POLITICAL PARTY ORGANIZATION  
AND RELATED STATUTES**

**North Dakota**



**✓otes  
2024**

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Alternate formats for persons with disabilities are available upon request.

## **FOREWARD**

This pamphlet is a compilation of laws found in the North Dakota Century Code relating to political party organization in the state of North Dakota. It is a reference source for candidates, political parties, and district political committees. If you have questions regarding this pamphlet, please contact the Elections Unit of the Secretary of State's office by calling 701-328-4146, sending an email to [soselect@nd.gov](mailto:soselect@nd.gov), or writing to Secretary of State, Elections Unit, 600 E Boulevard Avenue Dept 108, Bismarck ND 58505-0500.

## **DISCLAIMER**

The following excerpts of North Dakota law are from the North Dakota Century Code (NDCC) and pertain to elections, election procedures, and political party organization. Although every attempt has been made for accuracy, the reprint of these laws does not carry the same authority as the actual NDCC and should not be equated with the official NDCC. This compilation is only intended as a helpful resource and reference for consolidated election and political party organization related laws. For official and legal purposes, the official NDCC should be used.

In addition, the following excerpts of North Dakota law do not contain the material found in the legal notes following the various sections contained in the NDCC. These notes found in the NDCC may contain temporary provisions and effective dates along with the valuable summaries of applicable court rulings.

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## **NOTES**

**NDCC CHAPTER 16.1-03  
PARTY COMMITTEE ORGANIZATION**

**16.1-03-01. Party caucus - Time and manner of holding - Caucus call - Notice.**

1. Each legislative district party shall organize in conformance with the state legislative district boundaries as established by the legislative assembly and as set forth under chapter 54-03.
2. On or before May fifteenth following the last preceding general election, a party caucus must be held by every legislative district party. The legislative district party may organize the caucus by precinct or on an at-large basis for the entire district.
3. The legislative district chairman of each party shall set the date and time for the party caucus. If there is not a duly elected district chairman in a legislative district, the state party executive committee may issue the call for the caucus. The call must contain the following:
  - a. Name of party.
  - b. Legislative district number.
  - c. Date of caucus.
  - d. Place of caucus.
  - e. Hours of caucus.
  - f. A statement of the business to be conducted.
  - g. The name of the district chairman or, if there is not a duly elected district chairman, the member of the state party executive committee issuing the call.
4. The district chairman or, if there is not a duly elected district chairman, the state party executive committee shall provide ten days' published notice in the official newspaper in circulation in the district. The notices must contain that information set forth in subsection 3.

**16.1-03-02. Who may participate in and vote at caucus.**

1. Only those individuals who are qualified electors under section 16.1-01-04 may vote or be elected as officers at the party caucus.
2. In case the right of an individual to participate at the caucus is challenged, the question of the individual's right to participate must be decided by a vote of the whole caucus. An individual so challenged may not vote on the question of the individual's right to participate in the caucus, and a two-thirds vote of the whole caucus is required to exclude an individual from participation.
3. An individual may not vote or participate at more than one caucus in any one year.

**16.1-03-03. Political parties may elect committeemen.**

If a political party chooses to organize by precinct, the party in each voting precinct of this state is entitled to elect one precinct committeeman for each two hundred fifty votes, or majority of a fraction thereof, cast for the party's presidential electors, governor, attorney general, or secretary of state in the precinct in the last general election. Each precinct committeeman must be an elector of the precinct in which the committeeman resides and must be elected for a two-year term.

**16.1-03-05. Vacancies in office of precinct committeeman - Filling.**

A vacancy in the office of precinct committeeman, which occurs after the organization of the district committee, may be filled by appointment, as authorized by the district party by-laws.

**16.1-03-07. Meeting of district committee - Organization.**

1. If a legislative district chooses to organize by precinct in every odd-numbered year, the district committee of each party shall meet within fifteen days after the caucus provided for in section 16.1-03-01. The day, hour, and site must be set by the existing district committee chairman. Any incumbent members of the legislative assembly from the party and any other individual provided for by the district committee's bylaws constitute the district committee of the party. The district committee of a party must be organized to coincide with the geographical boundary

lines of state legislative districts. Each member of any committee provided for in this chapter must be a qualified elector.

2. The district committee shall select the officers of the district committee and forward to the state committee the name and contact information of the district committee chairman. The district committee may appoint an executive committee consistent with the bylaws of the district committee. That party's nominees for and members of the legislative assembly shall serve as members of the executive committee.
3. If the office of chairman becomes vacant, the vacancy may be filled as provided by the district party bylaws.
4. The bylaws of the state committee or state party may not include any requirement providing directives or procedures for the method of the organization of district committees nor may the state committee or state party take any action or impose any requirement regarding district party organization unless a district lacks a district committee that is able to carry out the responsibilities under this chapter. A state party may not take any action that is inconsistent with this chapter.

**16.1-03-08. State committee - Membership.**

The state committee of each party consists of the chairman of each of the district committees of the party and any individual provided for in the bylaws of the state committee.

**16.1-03-11. State committee - Meetings - Organization.**

The state committee shall meet on or before July first of each odd-numbered year. The committee shall organize by selecting officers as provided for by the state committee bylaws and by adopting rules and modes of procedure, including rules and procedures regarding the selection of state convention delegates. Within thirty days following the state committee's organization, the newly elected chairman shall notify the secretary of state of the names of the party officers selected.

**16.1-03-14. State party convention.**

1. The party state committee shall set the place and time of the state party convention to be held in each general election year. Subject to party rules and bylaws, the state party convention may:
  - a. Nominate the legal number of elector nominees and alternate elector nominees for its party for the offices of presidential electors. The nominees must be qualified electors of this state.
  - b. Elect the required number of delegates and alternates to the national party convention.
  - c. Endorse candidates as provided under subsection 2.
2. The candidate or candidates for endorsement or election must be declared endorsed or elected under the rules of the party, and the chairman and secretary of the convention shall issue certificates of endorsement as provided in section 16.1-11-06 or certificates of election. The names of the qualified electors nominated for presidential electors the party wishes to place on the general election ballot must be certified by the chairman and secretary of the convention to the secretary of state by four p.m. on the sixty-fourth day before the general election to be placed upon the general election ballot as provided in section 16.1-06-07.1.

**16.1-03-17. Political party reorganization after redistricting.** If redistricting of the legislative assembly becomes effective after the organization of political parties as provided in this chapter and before the primary or the general election, the political parties, in the newly established precincts and districts, shall proceed to reorganize as closely as possible in conformance with this chapter to assure compliance with primary election filing deadlines.

**16.1-03-21. Organizations allowed to nominate statewide and legislative candidates.** A political organization may not endorse candidates or have candidates petition for president, vice president, Congress, statewide office, or legislative office as set forth in chapter 16.1-11, unless the organization:

1. Organized according to all requirements of this chapter;
2. Had printed on the ballot at the last preceding general election the names of a set of presidential electors pledged to the election of the party's candidate for president and vice president, a

candidate for governor, a candidate for attorney general, or a candidate for secretary of state and those candidates for presidential electors, governor, attorney general, or secretary of state received at least five percent of the total vote cast for presidential electors, the office of governor, attorney general, or secretary of state within this state at that election and organized according to all requirements of this chapter; or

3. Filed a petition with the secretary of state signed by the number of electors required under section 16.1-11-30 to qualify to endorse candidates or to have candidates petition to be included on the primary election ballot in a consolidated column or on a special election ballot.

**16.1-03-22. Liability of officers and members.**

1. Officers and executive committee members are immune from civil liability for any act or omission relating to their service or function as an officer or executive committee member, unless the act or omission constitutes gross or willful negligence or gross or willful misconduct.
2. Members of a political organization are neither obligated to pay, nor liable upon, any political organization obligation.

**NDCC CHAPTER 16.1-05-01  
ELECTION OFFICERS**

**16.1-05-01. Election officers.**

At each primary, general, and special statewide or legislative district election, and at county elections, each polling place must have an election board in attendance. The election board must consist of an election inspector and at least two election judges. Counties utilizing polling places containing more than one precinct may choose to use one election board to supervise all precincts even if the precincts are within different legislative districts so long as each district chairman of each qualified political party is given the opportunity to have representation on the election board if desired. Appointing part-time election inspectors, judges, and poll clerks is permitted if there is sufficient coverage at each polling place to satisfy the requirements of subsection 4 of section 16.1-15-04.

1. The election inspector must be selected in the following manner:
  - a. Except as provided in subdivision b, in all precincts established by the governing body of an incorporated city pursuant to chapter 16.1-04, the governing body shall appoint the election inspectors for those precincts and fill all vacancies occurring in those offices.
  - b. In all multiprecinct polling places containing both rural and city precincts, the county auditor, with the approval of the majority of the board of county commissioners, shall appoint the election inspectors and fill all vacancies occurring in those offices. The selection must be made on the basis of the inspector's knowledge of the election procedure.
  - c. The election inspector shall serve until a successor is named. If an inspector fails to appear for any training session without excuse, the office is deemed vacant and the auditor shall appoint an individual to fill the vacancy.
  - d. All appointments required to be made under this section must be made at least forty days preceding an election.
2. The election judges must be appointed in the following manner:
  - a. Except as provided in subdivision b:
    - (1) The election judges for each polling place must be appointed in writing by the district chairs representing the two parties that cast the largest number of votes in the state at the last general election. In polling places in which over one thousand votes are cast in any election, the county auditor may request each district party chair to appoint an additional election judge.
    - (2) The district party chair shall notify the county auditor of the counties in which the precincts are located of the appointment of the election judges at least forty days before the primary, general, or special election. If this notice is not received within the time specified in this section, the county auditor shall appoint the judges and

provide notice of the appointment of the district party chair. If the county auditor has exhausted all practicable means to select judges from within the boundaries of the precincts within the polling place and vacancies still remain, the county auditor may select election judges who reside outside of the voting precinct but who reside within the polling place's legislative districts. If vacancies still remain, the county auditor may select election judges who reside outside of the legislative districts but who reside within the county.

- b. For special elections involving only no-party offices, the election official responsible for the administration of the election, with the approval of the majority of the members of the applicable governing body, shall appoint the election judges for each polling place.
3. If at any time before or during an election, it appears to an election inspector, by the affidavit of two or more qualified electors of the precinct, or precincts for a multiprecinct polling place, that any election judge is disqualified under this chapter, the inspector shall remove that judge at once and shall fill the vacancy by appointing a qualified individual of the same political party as that of the judge removed. If the disqualified judge had taken the oath of office as prescribed in this chapter, the inspector shall place the oath or affidavit before the state's attorney of the county.
4. The election official responsible for the administration of the election, with the approval of the majority of the members of the applicable governing body, shall appoint the poll clerks for each polling place. At least two poll clerks must be appointed for each polling place. Poll clerks must be appointed based on their knowledge of election matters, attention to detail, and any necessary technical knowledge.

**NDCC CHAPTER 16.1-11**  
**Nominations for Office – Primary Elections**  
Related Excerpts

**16.1-11-05.1. Participation in endorsements for nomination.**

1. An individual may not participate directly or indirectly in the endorsement for nomination of more than one individual for each office to be filled, except an individual may sign a petition for placement of a candidate's name on the primary ballot:
  - a. For more than one individual for each office for an office not under party designation.
  - b. For more than one individual for each office for an office under party designation only if all the candidates for whom the individual signs a petition for an office are running under the same party designation.
2. Except for individuals allowed to seek nomination to more than one office pursuant to section 16.1-12-03, an individual may not accept endorsement for nomination by certificate or petition to more than one office. A political party may not endorse for nomination by certificate more than one set of nominees.

**16.1-11-06. State candidate's petition or political party certificate of endorsement required to get name on ballot - Contents - Filing.**

1. Every candidate for United States senator, United States representative, a state office, including the office of state senator or state representative, and judges of the supreme and district courts shall present to the secretary of state, between the first date candidates may begin circulating nominating petitions according to this chapter and before four p.m. of the sixty-fourth day before any primary election, either:
  - a. The certificate of endorsement signed by the state or district chairman of any legally recognized political party containing the candidate's name, post-office address, nongovernment issued electronic mail address, and telephone number, the title of the office to which the candidate aspires, and the party which the candidate represents; or

- b. The nominating petition containing the following:
  - (1) The candidate's name, post-office address, nongovernment issued electronic mail address, and telephone number, and the title of the office to which the candidate aspires, the appropriate district judgeship number if applicable, and whether the petition is intended for nomination for an unexpired term of office if applicable.
  - (2) The name of the party the candidate represents if the petition is for an office under party designation.
  - (3) The signatures and printed names of qualified electors, the number of which must be determined as follows:
    - (a) If the office is under party designation, the signatures of three percent of the total vote cast for the candidates of the party with which the candidate affiliates for the same position at the last general election. However, no more than three hundred signatures may be required.
    - (b) If there was no candidate of a party for a position at the preceding general election, at least three hundred signatures.
    - (c) If the office is under the no-party designation, at least three hundred signatures.
    - (d) If the office is a legislative office, the signatures of at least one percent of the total resident population of the legislative district as determined by the most recent federal decennial census.
  - (4) The mailing address and the date of signing for each signer.

2. If the petition or certificate of endorsement is for the office of governor or lieutenant governor, the petition or certificate must contain the names and other information required of candidates for both offices.

3. A petition or certificate of endorsement may be filed electronically, through the mail, or by personal delivery. However, the petition or certificate must be completed and in the possession of the secretary of state before four p.m. of the sixty-fourth day before the primary election.

**16.1-11-09. Form of certificate of endorsement.** A certificate of endorsement filed with the proper officer as provided in this chapter must be in substantially the following form:

**CERTIFICATE OF ENDORSEMENT**

I, \_\_\_\_\_, do certify that I am the state (district) chairman of the \_\_\_\_\_ political party of the \_\_\_\_\_ legislative district (if appropriate) of the state of North Dakota and that \_\_\_\_\_ (insert name of endorsee), residing at \_\_\_\_\_, whose nongovernment issued electronic mail address is \_\_\_\_\_, was duly endorsed for nomination to the office of \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, by the \_\_\_\_\_ political party of the \_\_\_\_\_ legislative district (if appropriate), duly convened and organized in accordance with the bylaws of the \_\_\_\_\_ political party and the laws of this state, and do hereby request \_\_\_\_\_ name be printed upon the ballot as a candidate for nomination to the office of \_\_\_\_\_ at the forthcoming primary election to be held on \_\_\_\_\_ of this year.

Dated this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
(signature of state or district chairman)

**16.1-11-10. Applicant's name placed upon ballot - Affidavit to accompany petition.** Upon receipt by the secretary of state of the petition or certificate of endorsement provided for in section 16.1-11-06 accompanied by the following affidavit, the secretary of state shall place the applicant's name upon the primary election ballot in the columns of the applicant's party as provided or within the no-party office for which the applicant desires nomination. Upon receipt by the county auditor of the petition provided for in section 16.1-11-11 accompanied by the following affidavit, the county auditor shall place the applicant's name upon the primary election ballot within the no-party office for which the applicant desires nomination. The affidavit may be filed electronically, through the mail, or by personal delivery. However, the affidavit must be in the possession of the appropriate filing officer before four p.m. on the sixty-fourth



day before the primary election. If the affidavit is filed electronically, the candidate shall retain the original copy. The affidavit must be substantially as follows:

State of North Dakota )  
 ) ss.  
County of \_\_\_\_\_)

I, \_\_\_\_\_, being sworn, say that I reside at \_\_\_\_\_, in the city of \_\_\_\_\_, in the county of \_\_\_\_\_ of North Dakota; and zip code of \_\_\_\_\_; that I am a candidate for nomination to the office of \_\_\_\_\_ to be chosen at the primary election to be held on \_\_\_\_\_, \_\_\_\_\_, and I request that my name be printed upon the primary election ballot as provided by law, as a candidate of the \_\_\_\_\_ party for said office. I am requesting that my name be listed on the ballot as I have identified my ballot name below. I understand that nicknames are allowed as part of my ballot name, but titles and campaign slogans are not permissible. I have reviewed the requirements to hold office and I certify that I am qualified to serve if elected.

\_\_\_\_\_  
Ballot name requested

\_\_\_\_\_  
Candidate's signature

Subscribed and sworn to before me on \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

NOTARY SEAL

My Commission Expires \_\_\_\_\_

**16.1-11-11. County candidates' petitions - Filing - Contents.** Every candidate for a county office shall present a petition to the county auditor of the county in which the candidate resides between the first date candidates may begin circulating nominating petitions according to this chapter and four p.m. of the sixty-fourth day before any primary election. The petition or certificate of endorsement may be filed electronically, through the mail, or by personal delivery. However, the petition or certificate of endorsement must be complete and in the possession of the county auditor before four p.m. on the sixty-fourth day before the primary election. A petition under this section must include the following:

1. The candidate's name, post-office address, nongovernment issued electronic mail address, and telephone number, the title of the office to which the candidate aspires, the appropriate district number if applicable, and whether the petition is intended for nomination for an unexpired term of office if applicable.
2. The printed names and signatures of qualified electors, the number of which must be determined as follows:
  - (a) If the office is a county office, the signatures of not less than two percent of the total vote cast for the office at the most recent general election at which the office was voted upon.
  - (b) If the office is a county office and multiple candidates were elected to the office at the preceding general election at which the office was voted upon, the signatures of not less than two percent of the votes cast for all candidates divided by the number of candidates that were to be elected to that office.
  - (c) If the office is a county office and no candidate was elected or no votes were cast for the office at any general election, the number of signers equal to at least two percent of the total average vote cast for the offices of sheriff and county auditor at the most recent general election at which those officers were elected in the petitioner's county. This average must be determined by dividing by two the total vote cast for those offices.
  - (d) In no case may more than three hundred signatures be required.

The residential address, mailing address (if different from residential address), and date of signing for each signer. A post office box does not qualify as a residential address. In areas of the state where street addresses are not available, a description of where the residential address is located must be used.**16.1-11-18. Filling vacancy occurring in endorsement or nomination by petition for party office.**

1. If a vacancy occurs in any party certificate of endorsement at the primary election for any state or legislative district office, the proper state or district executive committee of the political party may fill the vacancy by filing another certificate of endorsement with the secretary of state as provided in section 16.1-11-06.
2. If no party endorsement has been made by certificate and a vacancy occurs in a slate of candidates seeking party nomination by petition at the primary election, the proper state or district executive committee may fill the vacancy by filing a certificate of endorsement with the secretary of state as provided in section 16.1-11-06.
3. If party endorsements by certificate have been made for any state or district office and a vacancy occurs in the slate of individuals seeking nomination at the primary election because of the unavailability of the individual who is seeking nomination by petition, that vacancy may not be filled except by petition.

Vacancies to be filled according to the provisions of this section may be filled not later than the sixty-fourth day before the election.

**16.1-11-30. Separate section on primary election ballot required for each political party.**

Any party that had printed on the ballot at the last preceding presidential election the names of a set of presidential electors pledged to the election of the party's candidates for president and vice president or a candidate for governor and those candidates for presidential electors or governor received at least five percent of the total vote cast for presidential electors or the office of governor within this state at that election; any party that had printed on the ballot at the last preceding nonpresidential election a candidate for attorney general or secretary of state, and the candidate received at least five percent of the total vote cast for the office the candidate was seeking at the election; or any party that has organized according to all the requirements of chapter 16.1-03 must be provided with a separate section on primary election ballots.

Any other political organization is entitled to endorse candidates or have candidates petition to be included on the primary ballot in a separate section of the consolidated primary election ballot, if a petition signed by at least seven thousand qualified electors of this state is filed with the secretary of state before four p.m. of the sixty-fourth day before a primary or special election, naming the political organization, stating the platform principles of the party, and requesting the names of its candidates to be included on the state's primary ballot in a separate section. Political organizations that are granted ballot access under this section are allowed ballot access only for those offices for which the organization has identified candidates. Regardless of the means by which the petition is delivered, the original must be in the possession of the secretary of state before four p.m. on the sixty-fourth day prior to a primary or special election. Candidates of that party are entitled to the same rights and privileges as those of other parties. Petitions circulated according to this section must be filed with the secretary of state in accordance with section 1-01-50.

A political organization that had printed on the ballot at the last preceding presidential election the names of a set of presidential electors pledged to the election of the party's candidates for president and vice president or a candidate for governor and those candidates for presidential electors or governor received at least five percent of the total vote cast for presidential electors or the office of governor within this state at that election, and any political organization that has printed on the ballot at the last preceding nonpresidential election a candidate for attorney general or secretary of state, and the candidate received at least five percent of the total vote cast for the office the candidate was seeking at the election are entitled to organize according to the requirements of chapter 16.1-03.

**NDCC CHAPTER 16.1-13**  
**General Elections**  
Related Excerpts

**16.1-13-08.2 Death or disqualification of legislative candidate.** If a candidate for an office of a member of the legislative assembly who has died or become disqualified for the office receives enough votes to be elected except for the death or disqualification, a vacancy in the office is deemed to exist, and must be filled according to section 44-02-03.1. If an individual elected to the legislative assembly dies or becomes disqualified after the election but before the individual's term of office begins, a vacancy in the office exists and must be filled according to section 44-02-03.1 as if the individual's term of office had begun. An individual is disqualified for an office if the individual fails to meet the qualifications under law for the office.

**16.1-13-09. Resignation of members of legislative assembly after certificate of election.** Any individual who receives a certificate of election as a member of the legislative assembly may resign the office even if the individual has not entered upon the execution of the duties of the office or taken the requisite oath of office.

**16.1-13-10. Vacancy existing in office of member of legislative assembly.**

1. If a vacancy in the office of a member of the legislative assembly occurs, the county auditor of the county in which the former member resides or resided shall notify the chairman of the legislative council of the vacancy. The county auditor need not notify the chairman of the legislative council of the resignation of a member of the legislative assembly when the resignation was made under section 44-02-02. Upon receiving notification of a vacancy, the chairman of the legislative council shall notify the district committee of the political party that the former member represented in the district in which the vacancy exists. The district committee shall hold a meeting within twenty-one days after receiving the notification and select an individual to fill the vacancy. If the former member was elected as an independent candidate or if the district committee does not make an appointment within twenty-one days after receiving the notice from the chairman of the legislative council, the chairman of the legislative council shall appoint a resident of the district to fill the vacancy. Except as provided in subsection 2, if eight hundred twenty-eight days or more remain until the expiration of the term of office for that office, the individual appointed to fill the vacancy shall serve until a successor is elected at and qualified following the next general election or special election called by the governor according to subsection 2 to serve for the remainder of the term of office for that office.
2. The qualified electors of a legislative district in which a vacancy in the legislative assembly occurs may petition for a special election to be called by the governor to fill the vacancy. The petition must include the signatures of qualified electors equal in number to four percent of the resident population of the legislative district as determined by the last federal decennial census and must be presented to the secretary of state within thirty days following an appointment being made according to subsection 1. If the secretary of state determines the petition contains the required number of signatures of qualified electors of the affected legislative district, the secretary of state shall notify the governor that a special election is required to be called to fill the vacancy. Upon receiving such notice, the governor shall issue a writ of election directed to the county auditor of each affected county commanding the county auditor to hold a special election to fill the vacancy at a time designated by the governor. A special election under this section must conform to the applicable election deadlines found in this title and may be called to coincide with a regularly scheduled primary or general election provided the special election is called by the fifteenth day before the deadline for candidates to file for office before a regularly scheduled primary or general election. A special election under this section may not be scheduled to occur during the time from a general election through eighty days following the adjournment of the next ensuing regular session of the legislative assembly.
3. The secretary of state must be notified of an appointment made by a district committee or the chairman of the legislative council according to this section. Upon notification, the secretary of

state shall issue the appointee a certificate of appointment and an oath of office for the appointee to complete and file with the secretary of state.

**16.1-13-12. Notice of special election.** A notice of a special election and the copy of the sample ballot must be issued and published in substantially the form and manner prescribed by section 16.1-13-05.

**16.1-13-13. Canvassing and returning votes cast at elections to fill vacancies.** Votes cast at special elections must be canvassed and returned as provided for primary and general elections, and the county auditor within eight days shall forward to the secretary of state the abstracts of the same.

**16.1-13-14. Special election to fill vacancies - Party committee to call convention to nominate - Individual nominations.** If a special election is called to fill a vacancy in any office for which a party nomination may be made, the proper party committee shall call a convention to make a party nomination for the office, and the district must be duly convened and shall elect the required number of delegates to the convention. Individual nominations for special elections must be made in accordance with the provisions of chapter 16.1-12.

**16.1-13-15. Notice of holding convention for special election - Manner of giving.** Public notice of such a nominating convention must be given at least six days before the holding of the convention by publication in the official newspaper in the county or counties in which the election will be held. Such nomination must be made by delivering to and leaving with the officer charged with directing the printing of the ballots upon which the name is to be placed, within the time prescribed in this title, a certificate of nomination for each candidate.

**16.1-13-16. Basis of representation at convention - How determined.** The basis of representation of delegates to a convention, unless otherwise provided by law, must be fixed and determined by the authorized district or state committee of each political party entitled by law to make nominations for office by delegate convention.

**16.1-13-17. Certificate of nomination by convention - Contents - Delivery.** All nominations made by a convention as provided in this chapter must be certified. The certificate must be delivered by the secretary or president of the convention by registered or certified mail or in person, without charge, to the secretary of state. The certificates of nomination must be in writing and must contain all of the following:

1. The name of each individual nominated, individual's post-office address, and the office for which the individual is nominated, the legislative district number if applicable, and whether the certificate is intended for an unexpired or full term of office.
2. A designation in not more than five words of the party or principle which the convention represents.
3. The signature, post-office address, and verification of the presiding officer and secretary of the convention.

**16.1-13-18. Two or more organizations filing certificates representing same party - Secretary of state to determine authorized organization - Review of determination.** If two or more organizations claiming or purporting to represent the same political party file certificates of nomination under the same party designation, or if the certificates indicate the nominations were made by any individual or organization representing the same political party, the secretary of state, within the time prescribed by law for certifying state nominations to the county auditor, shall determine from the best available sources of information which organization filing the certificates is the legally authorized representative of the party. The decision of the secretary of state in determining which organization is the legally authorized representative of the party is subject to review by the district court in a proper action instituted for such purpose.

## **Political Party Organization Related Forms**

Forms are available from the Secretary of State's website at [Vote.ND.Gov](http://Vote.ND.Gov). Additional information and assistance are available by contacting the Elections Unit by phone at (701) 328-4146 or (800) 352-0867, ext. 328-4146, via email to [soselect@nd.gov](mailto:soselect@nd.gov) or in writing to Secretary of State, Elections Unit, 600 East Boulevard Avenue, Dept. 108, Bismarck, ND 58505-0500.

**Petition to Establish a Political Party (SFN 17700)**: To establish a political party for the purposes of securing space in a consolidated column on a primary election ballot according to North Dakota law, a petition signed by at least 7,000 qualified North Dakota electors must be filed with the Secretary of State. The petition must include:

- The name of the political party
- The platform principles of the political party; and
- A request that the party's candidates are included on the state's primary election ballot in a consolidated column.

**Roster of State Political Party Officers (SFN 51435)**: The Roster of State Political Party Officers (SFN 51435) is to list all officers at the state level. It is to include contact information for the state party headquarters. Any changes in the state party officers must be submitted to the Secretary of State in a timely manner.