Sixty-fourth Legislative Assembly of North Dakota
In Regular Session Commencing Tuesday, January 6, 2015

SENATE BILL NO. 2181
(Senators Rust, Luick, Marcellais)
(Representatives Kelsh, B. Koppelman, J. Nelson)

AN ACT to create and enact a new section to chapter 15.1-07 and section 15.1-07-20.1 of the North Dakota Century Code, relating to the retention of school district records and the employment of a school district business manager; to amend and reenact section 15.1-07-14 of the North Dakota Century Code, relating to school district business managers; and to repeal sections 21-06-05 and 21-06-06 of the North Dakota Century Code, relating to the destruction of school district documents.

BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:

SECTION 1. AMENDMENT. Section 15.1-07-14 of the North Dakota Century Code is amended and reenacted as follows:

15.1-07-14. Qualified elector.

1. An individual who is a qualified elector of this state may:

   a. Vote to elect board members for the school district in which the individual resides~~.~~;

   b. Serve as a board member for the school district in which the individual resides~~.~~; and

   c. Serve as a judge or clerk of election for the school district in which the individual resides.

   ~~d. Serve as the business manager of a school district.~~

2. For the purposes of elections held under this chapter, an individual residing on a military installation is deemed to be a resident of a school district if the school district admits students from the military installation pursuant to a contract and receives impact aid pursuant to Public Law No. 81-874 [64 Stat. 1100; 20 U.S.C. 236 et seq.], as amended.

SECTION 2. Section 15.1-07-20.1 of the North Dakota Century Code is created and enacted as follows:

School district business manager - Employment - Oversight - Reports to board.

1. All decisions regarding the selection and employment of a school district business manager and all decisions regarding the suspension and dismissal of a school district business manager belong to the board of a school district, as set forth in section 15.1-09-33.

2. The board shall exercise administrative oversight with respect to the school district business manager unless the board has established an alternate supervisory structure that is clearly defined in the board's policy and is represented in the school district's organizational chart, and through board action delegates to the superintendent supervisory responsibility of the business manager's daily operations.

3. All financial reports, whether statutorily mandated or requested by the board, and whether written or oral, must be personally presented to the board by the school district business manager.

SECTION 3. A new section to chapter 15.1-07 of the North Dakota Century Code is created and enacted as follows:

School district records - Retention.

1. A school district shall permanently retain the minutes of each school board meeting.

2. Unless otherwise provided by law, a school district shall retain payroll records and records of revenues and expenditures for a period of five years.

3. A school district may consult with the state archivist before disposing of records in order to determine whether the records may have any archival value.

SECTION 4. REPEAL. Sections 21-06-05 and 21-06-06 of the North Dakota Century Code are repealed.

President of the Senate

Speaker of the House

Secretary of the Senate

Chief Clerk of the House

This certifies that the within bill originated in the Senate of the Sixty-fourth Legislative Assembly of North Dakota and is known on the records of that body as Senate Bill No. 2181.

Senate Vote:	Yeas 47	Nays 0	Absent 0
House Vote:	Yeas 91	Nays 0	Absent 3

Secretary of the Senate

Received by the Governor at 4:40 P.M. on April 6, 2015.

Approved at 10:50 A.M. on April 8, 2015.

Governor

Filed in this office this 8th day of April, 2015,

at 3:30 o'clock P M.

Secretary of State